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# SUTTON COUNTY UNDERGROUND WATER CONSERVATION DISTRICT

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**Board Meeting  
July 9, 2024 – 9:00 a.m.  
Edwards Plateau Soil & Water Conservation District Board Room  
301 S. Crockett Ave.  
Sonora, Texas**

## **Minutes**

Directors Present: Robert Mayer, James Archer, Erika Campbell, Max Howorth and Butch Taylor

Directors Absent: None

District Staff Present: Meredith Allen and Lana Tolleson

### **Regular Board Meeting**

**1. Call Regular Meeting to Order**

Board Chairman Robert Mayer called the Board Meeting to order at 9:08 a.m.

**2. Recognize Visitors—Any person or group wishing to speak to the Board on any item on the Agenda will be allowed 5 minutes**

Brian Treadwell

Philip Allard

Cindy Cawley

Scott Holland

Brian Blackbird

Sandra Pfeuffer

**3. Recognize Pump Installers & Drillers—Any person or group wishing to speak on any item on the Agenda will be allowed 5 minutes**

None Present

**4. Water Level and Rainfall Report**

Consulting Manager Meredith Allen presented the water level and rainfall reports through June of 2024.

**5. Quarterly Well Registration Report**

Allen presented the Quarterly Well Registration Report for 2<sup>nd</sup> Quarter of 2024.

**6. Action, Discuss, or Consider Approval of Minutes of the May 14, 2024 Board Meeting.**

Director Butch Taylor made a motion to approve the minutes of the May 14, 2024 Board Meeting with a second by Director Erika Campbell. The motion passed unanimously.

**7. Action, Discuss, or Consider Approval of Bills and Financial Statements for May & June 2024**

Operations Manager Lana Tolleson reviewed the revenue and expenditures for May & June 2024.

Director Max Howorth made a motion to approve the May & June 2024 bills and financial statements.

The motion was seconded by Campbell and passed unanimously.

**8. Action, Discuss, or Consider Approval of Quarterly Investment Report – 3<sup>rd</sup> Quarter FY 2023-2024**

Tolleson reviewed the 3<sup>rd</sup> Quarter FY 2023-2024 Quarterly Investment Report. Director James Archer made a motion to approve the report with a second by Howorth. The motion passed unanimously.

**9. Action, Discuss or Consider Annual Review of District's Investment Policy**

Tolleson presented the District's Investment Policy and stated that she and Allen had completed the required Public Funds Investment Act Training in June and there were no changes recommended to the policy. Taylor made a motion to approve the annual review of the District's Investment Policy. The motion was seconded by Archer and passed unanimously.

- 10. Action, Discuss or Consider Statements of Disclosure from District’s Investment Officers**  
Tolleson and Allen, as the District’s Investment Officers, submitted Statements of Disclosure to the Board as required by the District’s Investment Policy under Section V. RESPONSIBILITY AND CONTROL, Ethics and Conflicts of Interest.
- 11. Action, Discuss or Consider Interlocal Agreement Between the Sutton County Underground Water Conservation District and City of Sonora**  
After discussion by the Board, Mayer tabled this item until next month’s meeting.
- 12. Action, Discuss or Consider the District’s Transition to new General Council by end of the Calendar Year including issuing a RFQ for Legal Services**  
Allen informed the Board that the District’s attorney, Bill Dugat, would be retiring at the end of December 2024. She presented the Board with a Request for Qualifications for General Counsel and Related Legal Services proposing a process and timeframe to replace Mr. Dugat. Howorth made a motion to issue the RFQ for Legal Services. A second was made by Archer and passed unanimously.
- 13. FY 24/25 Budget Workshop**  
Allen and Tolleson reviewed the draft budget for FY 2024-25. Changes were made as directed by the Directors.
- 14. Action, Discuss or Consider TML Cyber Interlocal Agreement**  
Mayer tabled signing this agreement until next month’s meeting.
- 15. Action, Discuss or Consider Agreement with West Texas Weather Modification Association**  
A discussion was held with input by the Directors, Cindy Cawley, Scott Holland and Brian Treadwell concerning the District continuing to participate in the West Texas Weather Modification Association. After discussion, Howorth made a motion to table the decision until the October meeting with a second by Taylor. Motion passed unanimously.
- 16. Executive Session: Deliberations about Personnel Matters: In Accordance with Texas Government Code 551.074**  
The Board did not go into Executive Session
- 17. Action Reconvene into Open Session and Consider Action, if any, regarding decisions discussed in Executive Session**  
No action due to no Executive Session
- 18. Action, Discuss or Consider Proposed Draft Budget for FY 24/25 and set Public Hearing date**  
Howorth made a motion to approve the Proposed Draft Budget for FY 24/25 with a second by Campbell. Motion passed unanimously.  
Campbell made a motion to set the Public Hearing for Tuesday, August 13<sup>th</sup> in the District’s Conference Room at 9:00 a.m. with the Regular Board Meeting to follow. A second was made by Taylor and passed unanimously.  
Taylor made a motion for the District to purchase a borehole camera with a second by Campbell. The motion passed with three for and two against. Taylor then amended the motion for the District to purchase a borehole camera at the discretion of the Manager with the price not to exceed \$20,000. Campbell seconded the amended motion. The amended motion passed with three for and two against.
- 19. Consulting Manager’s Comments**
  - a. 4-H Water Ambassadors – July 30 – Allen reminded the Directors that the District will host the 4-H Water Ambassadors on Tuesday, June 30<sup>th</sup> at Dolan Falls on the Devils River.
  - b. TAGD Groundwater Summit – Staff members Allen, Galindo, Tolleson and Director Campbell will be attending the TAGD Groundwater Summit August 20 - 22.
  - c. Presentation on water levels in the City of Sonora – this was tabled until next month’s meeting
- 20. Operations Manager’s Comments**
  - a. Update on District Activities – No further updates were reported other than items covered on the agenda.
- 21. Director Comments/Directives to Staff**
  - a. Ask legal counsel about the liability of participating in WeatherMod program.

**22. Action, Discuss, or Consider meeting adjournment**

Campbell made a motion to adjourn at 12:29 a.m. with a second by Taylor. The motion passed unanimously.

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Presiding Officer

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Date

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Attesting Signature